

Planners Dictionary

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as a manager you can usually handle disruptive employees but sometimes their emotional states foster workplace tension even making them a danger to others your own confidence is at risk in the manager s guide to bullies in the workplace coping with emotional terrorists noted counselor dr vali hawkins mitchell gives you sensible advice for keeping the bully from dominating the workgroup and destroying productivity and maintaining your own healthy emotional balance at the same time sometimes the difficult person is an overt physical bully which makes it easy to simply fire the person much of the time however the problems are more subtle and build up over periods of time they undermine your ability to manage your team and they can spread to the rest of the team destroying teamwork and productivity in this short book dr vali helps you to recognize the types of upsetting work situations that bullies exploit to their own advantage such as change grief and violence understand why emotional terrorists make it so difficult for you as a manager to deal with their behavior see the symptomatic tools and techniques of the emotional terrorist such as harassment lying to supervisors tampering with documents etc conduct training to help other managers and team members recognize and handle the signs of impending emotional conflict you will love the snakes in the schoolyard exercise know exactly what to say and not say when you

must have a one on one interview with someone you consider to be a bully be an effective manager in a world of challenges protecting and preserving the mental health of your employees and yourself dr vali uses realistic examples and humor to help you handle the challenges you face and to show the degree to which she really understands your situation with her guidance you will be more comfortable with knowing when you can handle the situation through simply being the good manager when you need to call in an outside mental health professional and when you need to call 911

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